

**SAIVA BHANU KSHATRIYA COLLEGE**  
**ARUPPUKOTTAI**  
**IQAC**  
**Meeting Minutes**

**Date: 16.06.2022**

The following resolutions were passed at the meeting held on **16.06.2022** at 3.00 p.m. at the IQAC room.

1. It was decided to conduct an Orientation programme for the Fresher in July.
2. It was decided to conduct Certificate Courses for all the students in the Odd Semester 2022-2023.
3. It was decided to conduct a Skill Development Programme for all the students.
4. It was decided to review Teaching Learning Process and use of ICT Tools quarterly.
5. It was decided to ensure all the departments to sign MoU and LoC with other Institutions and Universities.
6. It was decided to collect consolidated report of work done every month.
7. It was decided to fix more LCD projectors in class rooms.
8. It was decided to celebrate Commemorative days every month.
9. It was decided to conduct a NAAC sponsored seminar in October.
10. It was decided to conduct a Green Audit for 2021-2022.
11. It was decided to collect the Self Appraisal Forms (2021-2022) from faculty on 14.07.2022.
12. It was decided to collect the Department Profile (2021-2022) on 18.07.2022.

  
Principal

**PRINCIPAL**  
**SAIVA BHANU KSHATRIYA COLLEGE**  
**ARUPPUKOTTAI**

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**Date: 14.09.2022**

The following resolutions were passed at the meeting held on **14.09.2022** at 4.00 p.m. at the IQAC room.

1. It was decided to prepare AQAR 2021-2022.
2. It was decided to collect and prepare Criterion wise data for all the Seven Criteria on or before 14.10.2022.

  
**Principal**  
**PRINCIPAL**  
**SAIVA BHANU KSHATHRIYA COLLEGE**  
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**Date: 23.11.2022**

The following resolutions were passed at the meeting held on **23.11.2022** at 12.00 p.m. at the Secretary's room.

1. It was decided to prepare AQAR 2021-2022 before 8.12.2022.
2. It was decided to review AQAR 2021-2022 on 8.12.2022 and 09.12.2022.
3. It was decided to begin new courses in the next Academic Year.
4. It was decided to collaborate with Industries.
5. It was decided to equip more number of class rooms with LCD facility.
6. It was decided to conduct a Faculty Development Programme on 29.11.22.
7. It was decided to conduct Certificate Courses in the Even Semester.
8. It was decided to improve the Communication Skills of the students by giving them practice regularly.
9. It was decided to upgrade the WiFi internet connection in the campus.
10. It was decided to involve Students participation in all the Cells and Committees.

  
**PRINCIPAL**  
**PRINCIPAL**  
**SAIVA BHANU KSHATRIYA COLLEGE**  
**ARUPPUKOTTAI**



**SAIVA BHANU KSHATRIYA COLLEGE**  
ARUPPUKOTTAI  
**INTERNAL QUALITY ASSURANCE CELL**



Date : 15.02.2023

The following resolutions were passed in the meeting held on 15.02.2023 between 4.35 p.m and 5.35 p.m at IQAC room.

- The following faculty members have been allotted as Criterion in charge for the preparation of forth coming AQAR and SSR.
  - Criterion - I - Dr.P.Govindaraj
  - Criterion - II - Dr.N.Kandaraj
  - Criterion - III - Dr.T.Subramanian
  - Criterion - IV - Dr.S.Radha
  - Criterion - V - Dr.A.Baskar
  - Criterion - VI - Dr.S.Raja Dharik
  - Criterion - VII - Mrs.I.Sathya
- All the Criterion in charge faculty members are asked to submit their four team members for the preparation of AQAR and SSR on 17.02.2023(Friday).
- All the Criterion in charge faculty members are asked to prepare future plan of action to be executed in their criteria in the even semester of 2022-2023 for the discussion with the Management.

*W. Sakthik*  
15/2/23  
Co-ordinator  
**CO-ORDINATOR,**  
IQAC,  
S.B.K. COLLEGE,  
ARUPPUKOTTAI.

Saiva Bhanu Kshatriya College  
Aruppukottai

IQAC

The concurrence of the members present  
in the meeting on 15.02.2023 between  
4.35 p.m and 5.35 p.m.

S.No	Name	Signature
1.	Dr. N. Muthusekhar, Principal	
2.	Dr. L. Sakthikumar, Co-ordinator	<i>W. Sakthik</i>
3.	Dr. N. Kandaraj, Member	<i>[Signature]</i>
4.	Dr. P. Govindaraj, Member	<i>[Signature]</i>
5.	Dr. S. Radha, Member	<i>S. Radha</i>
6.	Dr. A. Baskar, Member	<i>A. Baskar</i>
7.	Dr. T. Subramanian, Member	<i>[Signature]</i>
8.	Mrs. I. Sathya, Member	<i>I. Sathya</i>
9.	Dr. S. Raja Dharik, Member	<i>S. Raja Dharik</i>

*W. Sakthik*  
15/2/23  
CO-ORDINATOR,  
IQAC,  
S.B.K. COLLEGE,  
ARUPPUKOTTAI.

*[Signature]*  
PRINCIPAL  
SAIVA BHANU KSHATRIYA COLLEGE  
ARUPPUKOTTAI