



# SAIVA BHANU KSHATRIYA COLLEGE

(Aruppukottai Nadargal Uravinmurai Pothu Abiviruthi Trust)

ARUPPUKOTTAI – 626 101.

Dr. N.MUTHUSELVAN, M.Com., M.Phil., Ph.D.  
PRINCIPAL

Phone Off: 04566 - 220382  
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Date : 28.3.2014

To  
The Director  
National Assessment and Accreditation Council  
P.O. Box No.1075  
Opp: NLSI  
Nagarbhavi  
Bangalore – 560 072  
India

Sir,

Sub: S.B.K. College (13886) Aruppukottai – Submission of AQAR-2012-13-  
Regarding

Greetings from IQAC - S.B.K. College, Aruppukottai. Here with we are submitting the Annual Quality Assurance Report (AQAR) of our college for the year 2012-2013 for your kind perusal. Kindly acknowledge receipt of the same.

With regards.

Thanking you,

Yours Sincerely,

(D.JACQUINE PERIANAYAKAM)

(N.MUTHUSELVAN)

Enclosure :

- 1.AQAR – 2012-13
- 2.Annexure – 1 Academic Calendar
- 3.Annexure – 2 Feed Back Analysis

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution	SAIVA BHANU KSHATRIYA COLLEGE ARUPPUKOTTAI – 626101
1.2 Address Line 1	SAIVA BHANU KSHATRIYA COLLEGE ARUPPUKOTTAI – 626101
Address Line 2	SBK College Road
City/Town	Aruppukottai
State	Tamilnadu
Pin Code	626101
Institution e-mail address	sbk_college@yahoo.com
Contact Nos.	04566 – 220328 (Office)
Name of the Head of the Institution:	Dr.N.Muthuselvan, M.Com, M.Phil., Ph.D.,
Tel. No. with STD Code:	04566 - 220382
Mobile:	9443473020

Name of the IQAC Co-ordinator:

Ms.D.Jacqueline Perianayakam, M.A.,M.Phil., B.Ed.,

Mobile:

7373903075

IQAC e-mail address:

sbkc\_iqac@yahoo.in

1.3 NAAC Track ID (For ex. MHCOGN 18879 : 13886)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/62/RAR/075

1.5 Website address:

www.sbkcollegeapk.in

Web-link of the AQAR:

<http://www.sbkcollegeapk.in/AQAR2012-13.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B++	81.00	2005	5
2	2 <sup>nd</sup> Cycle	B	2.90	2013	5
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

24/02/2007

1.7 AQAR for the year (for example 2010-11)

2012-13

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Madurai Kamaraj University  
Madurai

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="12"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="3"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="5"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="2"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="30"/>

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Faculty Development Programme
- Computer Literacy to Staff
- Students Counselling

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. To organize UGC Sponsored National Seminar 2. To conduct meeting with the stakeholders 3. To conduct Exhibition 4. To conduct inter departmental Programme	1. Organized UGC Sponsored National Seminar in Chemistry 2. Organized a Regional Level Seminar in Mathematics 3. Conducted Meeting with the Stakeholders 4. Conducted Exhibition 5. Conducted Inter Departmental Programme

\* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body  Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Based on the Recommendations by the NAAC Peer Team the following actions are taken

- UGC Sponsored National Seminar by the department of Chemistry
- Regional Level Seminar by the department of Mathematics
- Research Seminars conducted by the department of Mathematics for Part -Time Ph.D. Research Scholars
- Library is automated
- Faculty Development programme was conducted
- Guidance and Counselling give to students

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	2		3	
UG	5		6	
PG Diploma			1	
Advanced Diploma			1	
Diploma			1	
Certificate			2	5
Others M.Phil.			2	
<b>Total</b>	7		16	5

Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	18
Trimester	-
Annual	10

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
36	16	18	-	2

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	9	-	-	-	-	-	-	-	9

2.4 No. of Guest and Visiting faculty and Temporary faculty

75

8

55 (SF)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	23	-
Presented papers	8	23	
Resource Persons	-	2	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT
- Group Discussion by the students
- Roll Play by the students
- Motivating the students to prepare power point presentation

2.7 Total No. of actual teaching days

during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Single Valuation (as per University norms)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

8		
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2.10 Average percentage of attendance of students

98.3%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. History	18		8	5		72
B.Sc. Maths	39	2	32	1		90
B.Sc. Chemistry	28		23	0		82
B.Sc. Zoology	22		16	0		73
B.Com.	46		7	22		63
M.Com.	17		11	0		65
M.Sc. Maths	26	1	15	0		62
B.Sc. Computer Science	13		12	0		92
B.Sc. Information Technology	12		4	0		33
B.Sc. Physics	17		13	2		88
B.C.A.	21		12	4		76
B.Com. CA	66		43	6		74
M.Sc. Chemistry	6		4			67
M.Com. CA	4		2			50

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- By analysing the internal marks of each student after each internal test
- To monitor academic progress of each student regularly at the end of each semester
- To use ICT methods to motivate the students
- By feed back analysis received from the students

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	0
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	1
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	17	4	17
Technical Staff	7	3	3	3

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraged Faculty to apply for Major / Minor Research Project
- Organized Guest Lectures on funding agency
- Organized District Level meeting
- Motivated Heads of Department to organize UGC sponsored National Seminar / Workshop
- Motivated Faculty to register for Ph.D.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	-	-
Outlay in Rs. Lakhs	-	70000+25000	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	19	10	-
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	5	UGC	1,35,000	95,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	1	UGC	10,000	10,000
Any other(Specify)	-	-	-	-
Total			1,45,000	1,05,000

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			1
Sponsoring agencies		UGC (Rs.74250) Management Rs.42924 Department of Chemistry			Cluster of Colleges Meeting by Mathematics Department

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="3"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>	
NCC	<input type="text" value="5"/>	NSS	<input type="text" value="10"/>	Any other <input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 3 Free Eye donation camp for the public in Collaboration with Sankara Eye Hospital
- Free coaching for Orphanage at God's Garden
- Blood donation for emergency cases
- Aids Awareness Rally
- Voters Awareness Rally
- Child Labour Awareness Rally
- Tree plantation
- Scribe service for the visually challenged students
- Service to the aged people at Mercy Home (Home for the aged) Aruppukottai

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	47.8 acres	-	-	47.8 acres
Class rooms	43	1	44	44
Laboratories	10	-	-	10
Seminar Halls	1	-	-	1
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	4.18	UGC	-
Others	-	18.09	UGC	-

#### 4.2 Computerization of administration and library

Library Automated

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	18573	1838025.71	443	104624	19016	1942649.71
Reference Books	2183	713084.88	52	10734	2235	723818.88
e-Books	-	-	50	Free	50	Free
Journals	32	-	21604	14	22724	44328
e-Journals	-	-	30	-	30	-
Digital Database	-	-	-	-	-	-
CD & Video	77	-	35	-	112	-
Others (specify)	N – List Available					



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	122	2	2	-	-	-	17	-
Added	4	1	3	-	-	-	-	-
Total	126	3	5	-	-	-	17	-

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Net connection facility in the Library, Computer Laboratory and Research Departments
- Wifi Connection
- Office Automation and Web Design Courses for Students
- Computer Training for Teachers

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	1.11 Lakhs
ii) Campus Infrastructure and facilities	7.4 Lakhs
iii) Equipments	4.18 Lakhs
iv) Others	16.97 Lakhs
<b>Total :</b>	<b>29.66 Lakhs</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation for freshers
- Circulating the Invitations from other colleges regarding various competitions
- Motivating the students to participate in the Inter Collegiate Competitions
- Counselling

#### 5.2 Efforts made by the institution for tracking the progression

- Periodically meeting staff and analysing the results
- Motivate the staff to enrich their research activities
- Remedial classes for academically weak students
- Job Oriented courses
- Students are made to participate in off campus interviews through Placement Cell

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1075	153	-	1230

#### (b) No. of students outside the state

-
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#### (c) No. of international students

-
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Men	No	%	Women	No	%
	483	39		747	61

No	%
747	61

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
977	237	-	1	5	1215	998	232	-	-	3	1230

Demand ratio :797:520

Dropout % : 7.5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- UGC Sponsored SLET/NET coaching
- Tamil Nadu Public Service Commission
- Bank Service Recruitment Examinations
- Teachers Eligibility Test

No. of students beneficiaries

19

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

- Orientation programme for Interview skills

No. of students benefitted

330

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	2

5.8 Details of gender sensitization programmes

Nil

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	425	1058683
Financial support from other sources	65	24375
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

Vision:

- The vision of the college is to improve quality higher education to the socio- economically weaker student community.
- To increase graduate enrolment ratio in and around Aruppukottai
- To enhance the employability of the rural students

Mission:

- The college is dedicated to the student community for instilling virtues in their mind and for making them worthy citizens of India
- The college promotes Discipline, Education, Spirit of love, co-operation and character
- The college develops the scholastic pursuits and trains the students for Government services with various value added courses

#### 6.2 Does the Institution has a management Information System

Yes. The following records are maintained

1. Student admission
2. Student records
3. Evaluation and examination procedures

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- We adopt curriculum formulated by Madurai Kamaraj University
- Members in various Board of Studies of the Madurai Kamaraj University take active role in designing the curriculum

### 6.3.2 Teaching and Learning

- Role Play, Short Speeches, Group Discussion, Dialogues by students
- Paper Presentation, Student Seminar, Quiz, Model Presentation by students
- Effective use of ICT

### 6.3.3 Examination and Evaluation

- Two Internal Assessment Tests are conducted and evaluated semester wise
- We adopt Madurai Kamaraj University Examination Scheme and Evaluation Pattern

### 6.3.4 Research and Development

- Paper Presentation in State/National Seminar
- Paper Publication in Research Journals
- Research Seminar by Part Time Ph.D. Scholars periodically

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library automated
- LCD Projectors are provided to all departments
- Class Room Building
- Additional Toilet Facility
- Xerox Machines, A/C Machines, Lap Top and Computers

### 6.3.6 Human Resource Management

Nil

### 6.3.7 Faculty and Staff recruitment

Nil

### 6.3.8 Industry Interaction / Collaboration

- Ayyanar Spinning Mills Pvt. Ltd, Mallanginar
- Harbour, Tuticorin
- TVS Company, Madurai
- AVIN Dairy Products, Madurai
- Jayavilas Spinning Mills Pvt. Ltd, Melakandamangalam
- Ramalinga Spinning Mills Pvt. Ltd., Melakandamangalam
- Co-operative Bank, Aruppukottai

### 6.3.9 Admission of Students

- Admission is done according to Tamilnadu Government Roaster and Mark System
- Applications are issued after +2 Results
- Applications are received, processed and merit list prepared
- Admit card sent and admission done

### 6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	<ul style="list-style-type: none"><li>• Medical Check up</li><li>• Student Aid Fund</li><li>• Scholarship</li></ul>

6.5 Total corpus fund generated

Rs.65673795.98  
(includes Grant in Aid, Special Fees, etc.) As per  
Financial Statement for the Year 2012-2013

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Result Review Committee and Management Committee
Administrative	Yes	AG Audit Chennai	Yes	Joint Director of Collegiate Education, Madurai

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Examination Reforms are done as per Madurai Kamaraj University Norms

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

- Alumni meeting conducted by each department



6.12 Activities and support from the Parent – Teacher Association

- Parent – Teachers meetings are conducted by each department
- Students performance in examinations and their academic improvements are analysed

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree Plantation
- Plastic Free Campus
- Tobacco Free Campus

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Effective use of ICT Teaching
- Offering more number of job oriented certificate courses (UGC Sponsored / Self Support)
- Net Accessibility for all students in the library
- Digitalization of Library

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- 1.Organized UGC Sponsored National Seminar
- 2.Conducted Meeting with the Stakeholders
- 3.Conducted Exhibition
- 4.Conducted Inter Departmental Programme

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Learner Oriented Teaching
- Motivating the students to participate in Social Awareness Programmes and Cultural Programmes

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- Tree plantation in adopted villages and college campus
- Awareness programme to students regarding hazards of the usage of plastic

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Percentage of employable Graduates has increased
- Graduating First Generation students
- Coaching for Entry Services / SLET / NET enhances employability
- Motivate students to take part in Inter Collegiate Competitions
- Fluency in English is a weakness of our students
- Communication Skills should be enhanced

### **8. Plans of institution for next year**

- To organise more number of National Seminar / Workshop / Conferences in all Major subjects – UGC / Other Funding Agencies sponsored
- To motivate the staff to apply for major / minor research projects
- To organize orientation programme for students to develop communicative and soft skills
- To coach the students for entry in services
- To coach the students for UGC – SLET/NET Examinations
- To organize social outreach programmes – such as Aids Awareness, Mosquito Awareness

*Name D.Jacquiline Perianayakam*

*Name Dr N.Muthuselvan*

*Coordinator*

*Principal*

*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

\*\*\*

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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SAIVA BHANU KSHATRIYA COLLEGE, ARUPPUKOTTAI  
ACADEMIC CALENDER 2012-2013

College Re-opening for the ODD semester	:	18.6.2012
Commencement of First I.A. Test	:	17.8.2012
Closure of First I.A. Test	:	24.8.2012
Commencement of Second I.A. Test	:	05.10.2012
Closure of Second I.A. Test	:	11.10.2012
Commencement of University Examinations for the ODD Semester	:	1.11.2012
Closure of University Examinations for the ODD Semester	:	4.12.2012
Change in Calendar	:	13.10.12 Saturday Working Day 24.1.2013 Working Day 25.1.2013 Milad-Ed-Nabi Holiday instead of 24.1.2013
Holidays Declared	:	16.3.2013 to 2.4.2013 for Srilankan Tamil Problem
Holidays Compensated	:	Nil
College Re-opening for the Even semester	:	3.12.2013
Commencement of First I.A. Test	:	2.2.2013
Closure of First I.A. Test	:	8.2.2013
Commencement of Second I.A. Test	:	5.4.2013
Closure of Second I.A. Test	:	10.4.2013
Commencement of University Examinations for the Even Semester	:	3.5.2013
Closure of University Examinations for the Even Semester	:	27.6.2013
Meeting Details	:	<b>9</b>
H.O.D. Meetings	:	7.8.2012, 28.2.2012, 27.9.2012 13.10.2012, 8.1.2013, 11.1.2013 3.4.2013

**SAIVA BHANU KSHATRIYA COLLEGE, ARUPPUKOTTAI**

ALUMNI  
FEED BACK ANALYSIS

1. College has improved its infrastructures. New Class Rooms have been constructed
2. More number of computers available for students
3. Internet Connection available
4. Some new courses have been introduced
5. More number of Furnitures should be provided
6. Number of Alumni Meetings should be increased

PARENTS  
FEED BACK ANALYSIS

1. College teaching is good
2. Discipline is maintained
3. Girls students feel safe
4. Bus facility for Girls students is helpful for students from rural area
5. Drinking water facility is good
6. Job oriented certificate courses are offered to help our wards
7. Girls retiring rooms should be improved. The available space for the girls students is inadequate
8. Reading habit and communication skill should be improved for the students

MANAGEMENT  
FEED BACK ANALYSIS

1. Teaching is Good
2. Teachers strive for good results
3. Teachers are taking active participation in seminars and presenting papers
4. Teachers should involve themselves for research activities and apply for Major/Minor Projects.
5. Teachers should enrich their Computer skills.

STUDENTS  
FEED BACK ANALYSIS

1. College teaching is good
2. Bus facility is available only for Female Students. It is better to provide the bus facility for Male students
3. The number of books available in the library is adequate and the books are of high standard. However the process of borrowing books should be made easier
4. Internet facility should be available for all students
5. Guidance and Counselling by the staff is encouraging for the students
6. More job oriented certificate courses offered by the college help us to get jobs easier